



GOVERNMENT OF MEGHALAYA
DIRECTORATE OF SOIL & WATER CONSERVATION,
MEGHALAYA: SHILLONG

4th Administrative Building, Lower Lachumiere, Shillong-793001
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No.Meg/Soil-8/511/ 3189

Dated Shillong, the 16th July 2026

DETAILED NOTICE INVITING TENDER

Sealed Bids comprising two envelopes submitted simultaneously, one called the Technical Bid and the other the Price Bid containing the quoted price, enclosed together in an outer single envelope (single stage-two envelope bidding procedure), affixing non-refundable **Court Fee Stamps of ₹ 2000.00 (Rupees Two Thousand Only)** on behalf of the Governor of Meghalaya from Class-I Meghalaya PWD Registered Contractors having valid License(s) and requisite qualification as per the eligibility **Criteria** of the Bid documents, for the execution of the following work as mentioned below and the same will be received in the office of the Undersigned (Room No.112) up to 3.00 PM of **17th August 2026**. The Technical Bid will be opened on the **same day** at 3.30 PM in the presence of the intending Bidders or their authorized representatives who so desire to witness the opening of the tenders. However, if such last date is declared as a holiday, then the next working day will be the scheduled date for receiving and opening of tenders.

Name of Work	Approximate Value of Work (₹)	Time of Completion	Cost of Bidding Document	Remarks
Construction of Office Building of Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills	Rs. 2,77,16,500/- (Rupees Two Crore Seventy Seven Lakhs Sixteen Thousand Five Hundred) only.	24 (Twenty Four) Months from the date of issue of final work order.	₹ 2000.00 (Rupees one thousand) only.	Rates to be quoted on flat percentage basis, i.e., at par/above par of the Schedule of Rates for Buildings (2021-22), P.W.D., Meghalaya

Earnest Money Deposit :- 2% (two percent) of the tender value for the General Category and 1% (one percent) for the Scheduled Caste/Tribe shall have to be enclosed with the tender.

Tender documents can be downloaded from the official website of Soil & Water Conservation Department megsoil.gov.in with effect from 17th July to 17th August, 2026

Eligibility criteria:-

- The Bidder(s) should have satisfactorily completed during the last **3(three) years** of at least 1(one) work of similar nature and having a magnitude of **50% (Fifty percent)** of the value for which pre – qualification is sought **or** the Bidder should be satisfactorily executing currently at least 1(one) work of similar nature and having completed **bidding not less than 50%** of the current value of work in any Government organization for which pre – qualification is sought.
- The average annual turn – over** of works over the last **3(three) financial years** shall be more than **50% (fifty percent)** of the project cost against which the requisite certificates from the Chartered Accountant/Competent Authority has to be submitted along with the pre – qualification bid.
- Successful non- tribal bidder shall obtain a valid trading license from the concerned autonomous district councils (ADC's) within 45 days from the award of contract.
- The prospective bidders or any of their constituent partner should not have abandoned any work nor any of their contract work should have been rescinded in the last 5 (five) years.
- The available bid capacity of the prospective bidders should be more than the project cost/tender value which will be calculated as per provision of the bid document.

APPENDIX - I

Eligibility criteria, Terms & conditions for the work:-

- (a) The Bidder(s) should have satisfactorily completed during the last **3 (three) years** of at least 1(one) work of similar nature and having a magnitude of **50% (Fifty)** of the value for which pre – qualification is sought **or** the Bidder should be satisfactorily executing currently at least 1(one) work** of similar nature and having completed **billing not less than 50%** of the current value of work in any Government organization for which pre – qualification is sought.

**** Enclosed certificate(s) from Engineer-In-Charge not below the rank of Executive Engineer for value of work remaining to be completed.**

- (b) **The average annual turn – over** of works over the last **3 (three) financial years** shall be more than **50% (fifty percent) of the project cost** against which the requisite certificates from the Chartered Accountant/Competent Authority has to be submitted along with the pre – qualification bid.

- (c) The prospective applicant/Bidder(s)/Firm shall have their own/on lease/on hire necessary plants and machineries for the execution of the construction work. The documents of ownership duly attested by Government Notary for the Plants and Machineries are to be attached and submitted along with the Pre – qualification bid. In case the Plants & Machineries are on lease/on hiring, the Bidder(s) must submit an affidavit with necessary photograph of machineries registered in the Court of Law affirming that he will use the stated machineries/Plants to execute the work. Affidavit of details of machineries

- (d) The Bidder(s) shall have to furnish all necessary documents of the responsible Technical representative/Site Engineer and other Supervisory staffs to be in-charge and to supervise the construction work, such as certificate of qualifications, experience in the respective fields etc. along with the undertaking from the concern Technical representative/Site Engineer confirming that he/she has agreed to supervise this particular construction work also to be supported with current court affidavit. In case of retired Government Servant(s) who is / are employed as site Engineer(s), Certified copy of the Permission from the concerned Government Department indicating the date of retirement should be submitted as per the Meghalaya Civil Service (Pension) Rules 1983 Chapter XII Rule 86.

- (e) Successful non- tribal bidder shall produce/obtain a valid trading license from the concerned autonomous district councils (ADC's) within 45 days from the award of contract.

- (f) The Bidder(s) shall demonstrate that he/she has access to or has available liquid assets (Working Capital in hand and Bank guarantees) and credit facilities of not less than **20% (twenty percent)** of this project cost.

- (g) The Bidder(s) shall furnish the following supporting documents along with the pre – qualification/technical Bid:-

- a) Audited Balance Sheet for the last 3(three) financial years.
- b) Own resources (₹ in lakhs) as on the latest Audited Balance Sheet or Latest Bank Statement
- c) Bank credits (₹ in lakhs)

Certificate from the Bidder(s) bankers should be attached.

- h) Bids should be submitted in a sealed envelope. Bid envelopes should show the Project Name, Contract Number, Bid Submission Deadline, and the Name and Address of the Bidder in the

Exterior of the Envelope, and will be received by the Director of Soil & Water Conservation, Shillong up to **3.00 PM** on 17th August **2026** and will be opened in his office on the **same date** at **3.30 PM** in the presence of the intending Bidders or their authorized representatives who so desire to witness the opening of the tenders.

- i) Any Bids received after the specified deadline will be rejected and returned to the Bidder unopened.
- j) Bids and accompanying documentation, with the exception of the Bid security/EMD, submitted by the Bidder are the property of the Owner and will not be returned.
- k) **The Director of Soil & Water Conservation, Meghalaya, Shillong reserves the right to reject all or any Bid without assigning any reasons thereof.**
- l) The Comparative Statement of all the Bidders will be placed before the Tender Committee Soil and Water Conservation Department for Pre – qualification in presence of interested Bidders for which the date will be notified accordingly. .
- m) Bidder who meets the minimum qualification criteria will be eligible only if their available bid capacity is more than the total bid value. The available bid capacity will be calculated as under:-

$$\text{Assessed available Bid Capacity} = (A \times N \times 1.5 - B)$$

Where,

A = Maximum value of civil engineering works executed in any 1(one) year during the last 3(three) years (updated to 2025-26 price level) taking into account the completed as well as works in progress.

N = Number of years prescribed for completion of the works for which bids are invited.

B = Value at 2025-26 price level of existing commitments and on – going works to be completed during the next 2(two) years (period of completion of the works for which bids are invited)

Note: The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by The Office of the Divisional Soil & Water Conservation, Simsanggre not below the rank of an Executive Engineer or equivalent.

(n) The Rates are to be quoted against each nature of work given in the detailed N.I.T at Annexure 'B/I' and Annexure 'B/II'. Also refer to *clause no.5 of Appendix B*.

(o) The bidder, at the Bidder's own responsibilities, cost and risk, is encouraged to visit and examine the Site of Works and its surrounding, approach road, soil condition, investigation report, existing works, if any, connected to the tendered work, drawings connected to the work, if / as available and obtain all information that may be necessary for preparing the Bid and entering into a contract for execution of the works. The cost of visiting the Site shall be at the Bidder's own expense.

It shall be deemed that the Bidder has visited the Site/Area and got fully acquainted with the working conditions and other prevalent conditions and fluctuations thereto whether he/she/they actually visit the Site /Area or not and has taken all the factors into account while quoting his/her/their rates.

(p) The Bidder is expected to examine carefully all instructions, conditions of contract, contract data, forms, terms & conditions in the Bid document. Failure to comply with the requirements of Bid documents shall be at the Bidder's own risk. Bids which are not substantially responsive to the requirements of the Bid documents shall be rejected.

(q) The validity period of the Bid is 90 (Ninety) days with effect from the date of opening of the Bid (Financial Bid).

(r) The prospective bidders or any of their constituent partner should not have abandoned any work nor any of their contract work should have been rescinded in the last 5 (five) years.

The Contractor/Firms who fulfills all the above conditions shall be eligible to cast their Bid/bids.



Director of Soil & Water Conservation
Meghalaya, Shillong

To,

The Director of Soil & Water Conservation
Meghalaya, Shillong.

Name of Work: - Construction of Office Building of Simsanggre Soil & Water Conservation Division,
Williamnagar, East Garo Hills

Sir,

I/We have the honour to submit herewith the Bid for the above-mentioned work
for which Bid documents having been purchased vide receipt No. _____
dated _____.

I/We submit here under the following documents duly attested for favour of your
consideration.

1. Affixed Court fee stamps of required amount.
2. Tender fees, in the form of DD, in favour of "Director Soil & Water Conservation"
Meghalaya, Shillong.
3. Attested Passport size Photograph of the Contractor (3 nos.).
4. The power of Attorney in original or in Court Certified copies.
5. The constitution of the Firm
6. Attested copy of Latest Registration letter.
7. Attested GST
8. Audited Balance Sheet for the last 3(three) Financial years by Chartered Accountant.
9. Original copy of Banker's Certificate.
10. List of Machineries such as Concrete Mixtures, Vibrators, Pumps, and Trucks etc with
supporting documents
11. Undertaking from a qualified engineer along with verification of qualification and
permission from the Government in case of retired Government Engineer to be
employed in this work failing which the Bid is liable for cancellation as per **Appendix-
I(d)**.
12. Attested copy of Experience Certificates with Completion Report for a similar work in
single work order having minimum value @ **50% of Bid value** as per **Appendix-I(a)**.
13. And all other documents required as per the terms and conditions of the detailed N.I.T.

I/We have gone through the terms and conditions of the detailed N.I.T and agreed to abide by the
proposed terms and conditions. I/We therefore sign and return the Bid documents in original in sealed
cover A.

Enclosed: - Bid document in
Original and all
Relevant Certificates
Duly attested with
current date.

Yours faithfully,

Signature of Contractor/firm

Dated. _____

Name in block letter:-

Registration No:-

GST Details:-

valid up to

Labour License No

valid up to

Complete Postal Address

APPENDIX – A
REJECTION OF BIDS:

1. All Bidders are hereby cautioned that conditional deviation from the set conditions of contract or other requirements stipulated in the Bid documents shall be summarily rejected as non – responsive and shall not be considered further in Bid evaluation and contract award.
2. A Bid not accompanied by any document such as Electrical license, Labour license and any other relevant documents as mentioned in the Detailed NIT render itself liable for rejection.
3. A Bid containing any erasure or otherwise defective shall be rejected.
4. Bids not affixed with the stipulated amount of Court Fee stamps shall be summarily rejected.
5. Canvassing directly or indirectly in connection with the Bid in any form renders the Bid liable to be rejected.
6. Undesirable practices, reckless and speculative bids and offer which is below the Schedule of Rates shall be summarily rejected. As per guidelines of the Finance Department, Government of Meghalaya issued under No.POL.740/90/24 Dtd 27.01.1981, if it is found that the rates and amount quoted in the Tender are below the prescribed Tender Amount, such Tender shall be out rightly rejected



Director of Soil & Water Conservation
Meghalaya, Shillong

APPENDIX - B

PROCEDURE FOR SUMMITTING OF BIDS

The Bid shall be submitted in the following order:-

- 1) The Pre – qualification Bid/Technical Bid shall be super - scribed **“SEALED COVER A”** and shall consist of the following :-
 - 1.1. A covering letter from the Bidder.
 - 1.2. A list of documents accompanying the Bid.
 - 1.3. Duly executed power of Attorney in case of Partnership/firm.
 - 1.4. Latest attested copies of Labour license/ Electrical license/ Registration no / GST Certificate
 - 1.5. Detailed Program and methodology for execution of the work.
 - 1.6. Certificate and proforma as required in the detailed N.I.T document duly signed-list of past work already executed/Current contract commitments and certificates thereof is to be enclosed - **as per Annex-A(vi) & A(vii).**
 - 1.7. Non-refundable Court Fee Stamps of **₹ 2000.00 (Rupees Two Thousand)** only purchased in Meghalaya has to be affixed in the Bids while submitting the same.
 - 1.8. The detailed Tender documents duly signed on every page as a token of acceptance by the intending Bidder.
 - 1.9. Attested copy of the contractor’s photograph (3 nos.).
 - 1.10 Any other information required to be submitted in according with the Detailed Tender documents.
 - 1.11. Audited Balance Sheet for the last 3(three) years & Average Annual Turn-Over to be indicated **(as per Annex A(v)).**
 - 1.12. Original copy of Banker’s Certificate
 - 1.13. Attested copies of experience certificates.
- 2). The Price Bid showing the total cost for execution of work shall be given separately in Annexure-B/I enclosed in the detailed N.I.T. The Annexure-B/I shall be detached from the detailed N.I.T document and shall be submitted in a separate sealed cover super - scribed **“SEALED COVER B (Financial)”**.
 - 2.1 The rates shall be quoted both in figures and in words as specified in **Appendix-I(I)**. In case there is any discrepancy between the amount in figures and in words, the amount in words shall govern.
- 3). Both the *Sealed Cover A* and *Sealed Cover B* shall be submitted together in another *cover*.
 - 3.1 The inner and outer envelope (Sealed Cover) shall:-
 - (a) Be addressed to the Director of Soil & Water Conservation, Lower Lachau miere, Shillong.
 - (b) Bear the following identifications:-
 - (i) Particular description of the work.
 - (ii) Name and complete postal address of the Bidder(s) to enable to return the un-opened Bid in case it is declared as received late or is otherwise, unaccepted.
- 4). The Director of Soil & Water Conservation, Meghalaya Shillong will not take any responsibility for non-receipt or delay in receipt of detailed Tender documents.
- 5). **RATES:** Rate for the work mentioned in the fore-going clauses is to be quoted on Annexure B/II and the total amount against each item/nature of work at Annexure-B/I. Rates quoted in words and figures shall be inclusive of all prevailing **Taxes** in the State of Meghalaya.
- 6). The Bidders shall prior to submitting this Bid for the work, examine drawings, conditions of contract and the specification of work. They shall also inspect the site and satisfy themselves on their own as to the physical conditions prevailing at site, the nature, extent and practicability of the work existing access to the site, power supply and other facilities. The availability of different materials and their adequacy for the execution of the work, Labour and probable Site for Labour camp, stones, go-down etc. They shall take into consideration the local conditions, obstructions in work; if any over the entire period required for completion of the work. They shall themselves obtain the necessary information as to risk

contingencies and the circumstances which may affect or influence their Bid. Other change consequence on any misunderstanding of otherwise shall not be allowed after casting their Bids.

- 7). The Bidders shall be deemed to have full knowledge of the site, whether he inspects it or not. Extra charges consequence to any misunderstanding or otherwise shall not be allowed.

APPENDIX - C

OTHER CONDITIONS FOR SUBMISSION OF TENDERS

- 1). The detailed working drawings of the project etc. may be examined in the office of the Director of Soil & Water Conservation, Meghalaya, Shillong during office hours.
- 2). All corrections, interpolations or cutting in these tenders must be attested in ink/dot pen by the bidder or his authorize representative with his dated signature in ink/dot. No erasers should be used in the Tender.
- 3). Any tender containing any erasers or containing any corrections which are not in conformity with the above shall be rejected.
- 4). It will be obligatory for the bidders to keep the offer of their tender valid for a period of 90 (Ninety) days from the due date of receipt of tenders. If any bidder withdraws the tender before the said period and makes any modification in the terms and conditions not acceptable to the department, then the department shall without any prejudice to any other right or remedy is at liberty to forfeit the earnest money absolutely.
- 5). The Director of Soil & Water Conservation, Meghalaya, Shillong shall have the right to omit or suspend certain items of works, to revise or to amend the tender documents prior to the date of receipt and opening of the tender. Such revisions or amendment or extensions, if any, shall be updated at the official website of the Department at megsoil.gov.in
- 6). All works shall have to be carried out as per specification conforming to the latest relevant I .S Codes/BIS and Specifications of Building work of MPWD.
- 7). The Detailed Notice Inviting Tender document shall form part of the agreement.
- 8). The bidder is to sign in all the pages of the Detailed Notice Inviting Tender documents as a token of acceptance of the various conditions of these manner documents, without which the tender is liable to be rejected.
- 9). The acceptance of tender will rest with the Director of Soil & Water Conservation, Meghalaya, Shillong (reserve the right to reject any or all the tenders received without assigning any reasons thereof).
- 10). The tender is liable to cancellation, if either the contractor himself or any of his employee is found to be a person who previously belongs to gazetted rank in any Governmental department but retired and has not obtained necessary permission from the government for such contractor's employment. Technically qualified and experienced person (s) approved by the office of the Divisional Soil & Water Conservation Officer, Simsanggre shall have to be kept at site by the contractor to supervise the work
- 11). Canvassing in connection with the acceptance of the tender is strictly prohibited and is liable to disqualify the tender without assigning any reason thereof.

12). OPENING OF TENDER

- 12.1 The tender document in *Sealed Cover A* will be opened by the Director of Soil & Water Conservation, Meghalaya, Shillong or such officer as may be authorized on his behalf in the office of the Director of Soil & Water Conservation, Meghalaya, Shillong on **17th August, 2026 at 3.30 PM** in the presence of the bidders or their authorized representatives as may be present .In case the above date is declared as holiday, the tenders will be opened on the following working day at the same time as stated above.
- 12.2. The financial bid of those bidders found to be qualified will be opened by the Tender Committee at notified date in the presence of the bidders or their authorized representatives as may be present.
- 12.3. The Director of Soil & Water Conservation Meghalaya, Shillong reserves the right to open or not to open the financial bid in sealed **Sealed Cover B** of any bidder without assigning any reason(s) thereof.

13. EARNEST MONEY DEPOSIT :-

- 13.1 Each bidder must furnish along with his tender, Earnest Money @ 2% of the total amount quoted (@ 1% for scheduled tribe/scheduled caste contractor) in any approved form of deposit like F.D./C.D. from a scheduled Commercial Bank pledged to "Director Soil & Water conservation"

Meghalaya, Shillong. Any tender not accompanied by the requisite Earnest Money will be summarily rejected by the Director Soil & Water conservation, Meghalaya, Shillong, as non-responsive.

- 13.2 The Earnest Money or the Fixed Deposit for the amount prescribed above will be forfeited to the Government if the selected contractor fails to or refuses to furnish the Security Deposit and sign the agreement, or start the work within the stipulated time. The Earnest Money will be forfeited if the bidder withdraws his tenders during the validity period of his tender.
- 13.3 The Earnest Money Deposit should be valid initially for at least 90 days from the date of expiry of the validity period of tender.
- 13.4 The Earnest Money of the unsuccessful bidder will be refunded on application by the bidder.

14. CONDITIONS RELATING TO AWARD OF WORK

The successful bidder will be notified by a letter that his tender has been accepted. The successful bidder will have to furnish the necessary *Security Deposit* as per items and conditions mentioned in *clause no.16.1* and sign the formal tender agreement to be drawn up by the Department within 30 (thirty) days of communication of acceptance of his tender. No Work shall commence before signing of the formal tender agreement.

15. SECURITY DEPOSIT

- 15.1 The successful bidder will be required to furnish security deposit for due fulfillment of his contract. The total security deposit will be 10% (ten percent) of gross payment to the contractor; but however, a security deposit in any approved form of deposit amounting to 2% (two percent) of the value of the contract will have to be furnished by the successful bidders at the time of signing of formal tender agreement and before issue of Final Work Order. The balance of the security deposit shall be recovered from the contractor from his interim bills @ 8% (eight percent) from subsequent payment.
- 15.2 The recovery of Security Deposit deduction from running account bills do not arise in case the contractor deposits the **TOTAL** security deposit in the form of Government securities of deposit at call receipts for total amount acceptable to the Government duly pledged to the Director of Soil & Water Conservation Department, Shillong.
- 15.3 The recovery of security deposit will be retained by the department for a period of **12 (Twelve) months** after completion of the work during the defect liability period. But, for any reason, if the final payment of the work is not made within 6(six) months of the date of completion, the validity of the security deposit shall have to be extended up to the date of final payment.
- 15.4 In case the contractor does not complete the work or leaves the work or part of it unfinished the security deposit by the contractor will be forfeited to the Government and recovery in the form of penalty may be imposed due to non - completion of work.

16. MATERIALS

Constructions materials like cement and steel shall have to be procured by the contractor /firm themselves at their own arrangement. The constructions materials conforming to I.S. specifications shall be procured by the contractor/firm from any of the registered/authorized dealers/manufacturers. Documentary proof of purchase like cash memo, sales tax certificate, test report etc should be submitted to the Engineer concerned for his necessary verification and subsequent acceptance/rejection which is final.

- (a) HYSD Steel :(Grade of steel Fe 500 conforming to IS: 1786.-2008)
- (b) Cement Ordinary Portland cement conforming to IS: 269 and IS: 456.
- (c) Bricks – First Class Brick Conforming to I.S Code.
- (d) Aggregates – Conforming to I.S Codes

17. STORAGE

- 17.1 Materials required for the work shall be procured by the contractor and shall be stored by the contractor at his own risk. If during construction, it becomes necessary to preserve or shift the stored materials, shed, workshops etc. to facilitate construction of the building or the approach roads, the contractor shall have to do so at his own cost as directed by the office of the Divisional Soil & Water Conservation Officer, Simsanggre.
- 17.2 The contractor shall exercise utmost care while using an inflammable material or during construction works so as not to endanger life and property and he/she shall be solely responsible for any damages resulting from the use of such materials or careless action or negligence of safety.

18. SAMPLING AND TESTING

- 18.1 The contractor shall at his own expense get the samples/cubes of materials proposed to be used in this work tested and to furnish the test reports to the office of the Divisional Soil & Water Conservation Officer, Simsanggre within 21(twenty-one) days from the date of sampling.
- 18.2 If samples are not approved, the contractor shall forthwith arrange to supply to the office of the Divisional Soil & Water Conservation Officer, Simsanggre for his approval of fresh samples complying with the specification laid down with the contract.
- 18.3 The office of the Divisional Soil & Water Conservation Officer, Simsanggre shall be entitled to have test carried out as specified in the contract for any materials supplied by the contractor other than that for which satisfactory proof has already been furnished, at the cost of the contractor and the contractor shall provide at his expenses all facilities which the office of the Divisional Soil & Water Conservation Officer, Simsanggre may be required for the purpose.
- 18.4 The cost of materials consumed in tests shall be borne by the contractor in all cases. Cost of all the field tests is deemed to be included in the Rates quoted by the contractor and nothing extra is payable. Routine tests shall be carried as per the requirement for quality control and as directed by the office of the Divisional Soil & Water Conservation Officer, Simsanggre. Any test which cannot be carried at the field lab and directed by the office of the Divisional Soil & Water Conservation Officer, Simsanggre shall be got done from the approved laboratory

19. DEFECTIVE MATERIALS:

- 19.1 All materials used in construction work without prior inspection (and where necessity testing) and without approval of the office of the Divisional Soil & Water Conservation Officer, Simsanggre is liable to be considered un-authorized and defective.
- 19.2 The office of the Divisional Soil & Water Conservation Officer, Simsanggre shall have full powers to remove any or all of the materials brought to the Site by the contractor that are not in accordance with the contract specification or do not conform in character or quality to the samples approved by him or do not conform to the relevant I.S.I/B.I.S specifications. In case of default on the part of the contractor in removing the rejected materials, the office of the Divisional Soil & Water Conservation Officer, Simsanggre shall be at liberty to have them remove by other means at the cost of the contractor.
- 19.3 The office of the Divisional Soil & Water Conservation Officer, Simsanggre shall have full power to with regard to utilization of proper materials at the Site and he may ask the contractor to replace the rejected materials so that the quality of work is not compromised.

20. PROGRAMME OF WORK/CONSTRUCTION:

- 20.1 Time is the essence of the contract and it shall be clearly understood that the contractor is bound to complete the work in all respects within the time period as specified vide clauses of the contract agreement.
- 20.2 The work shall be carried/executed as per the detailed Programme of Work drawn up by the contractor/bidder and submitted along with the tender/bid. The Programme of work shall give the forecast of the schedule dates of commencement and progress of the various construction stages of the work till completion as per the time allowed. It shall also indicate the time schedule for all preliminary arrangement, the contractor intends to make before starting the work. The progress schedule after modifications, if any during the progress of seeking clarifications while examining the tender shall be form a part of the contract agreement. In absence of such programme of work, a detailed Programme shall be drawn up by the office of the Divisional Soil & Water Conservation Officer, Simsanggre which shall be binding on the contractor and shall form a part of the contract agreement.
- 20.3 The progress schedule of work may be amended, as and when necessary, by agreement between the Employer and the contractor within the limitations of the contract agreement with prior approval of the competent authority.
- 20.4 Any major changes in the Programme of Work shall be intimated by the contractor to the Office of the Divisional Soil & Water Conservation, Simsanggre in writing and subsequently to be approved by the Director. Minor changes will only be recorded in the work register which shall be maintained at the contractor's Site office throughout the period of execution of work, open for inspection by the Office of the Divisional Soil & Water Conservation, Simsanggre
- 20.5 The work may be carried out only during the day irrespective of Sundays and Holidays as considered by the contractor. For work on Sundays, Holidays and nights, the contractor shall have to give prior notice in writing to the Office of the Divisional Soil & Water Conservation, Simsanggre or his representative, so that supervisory staffs can be deputed in time. The contractor shall not be allowed to execute any permanent nature of work in absence of the representative of the Employer, no work shall be kept suspended for more than 48 hours (forty-eight hours) on reason of inspection or delay in taking measurements.

21. PROGRESS OF WORK and SAFETY OF WORKERS and WORPLACE:

- 21.1 Contractor shall provide adequate number of standard lengths of IS Stamped Fire hoses, IS Stamped DCP Fire extinguishers, fire buckets with sand and nozzles. These items can be taken back by the Contractor after completion of work. Sand shall also be maintained dry by the Contractor with fresh supply, whenever required.
- 21.2 Safety Helmets shall be provided to all the employees of Contractor including that of his labour contractors.
- 21.3 Safety Belts and Harnesses shall be provided by the Contractor in adequate number for the workers working at heights and proper safety nets around the building.
- 21.4 The Contractor shall provide, in the joint names of the Employer and the Contractor, insurance cover personal injury or death.**
- 21.5 The Bidder shall submit an Environmental, Health and Safety Management Plan (EHSMP) commensurate with the risks and impacts of the proposed works and activities. These strategies and plans shall describe in detail the actions, materials, equipment, management processes etc. that will be implemented by the Contractor.**

21.6 Proper earthing shall be provided for all equipment and generators.

22.1 Site Facilities

The Contractor shall arrange for the following facilities at site, for workmen deployed/engaged by him / his sub-contractor, at his own cost:

- i) Arrangement for First Aid.
- ii) Arrangement for clean & potable drinking water.
- iii) Any other facility/utility as may be required under the Contract as per the existing legislation/regulations.

22.2 Contractor's Site Office and Stores

- i) Owner shall provide land only for contractor's site office and stores and fabrication yard, if any at site. However, same shall be dismantled prior to submission of Final Bill. Also the office/stores, etc. to be relocated if found hindering the project in a planned manner.
- ii) The Contractor shall remove all temporary buildings / facilities etc., before leaving the site after completion of works in all respect.

22.3 Power and Water

- i) Owner shall not provide power and the Contractor shall be exclusively responsible to make his own arrangements for supply of power, without any extra cost to the Owner.
- ii) Water required for the works shall be arranged by the Contractor. The contractor has to make all necessary arrangement for drawing water including making temporary storage, pumping etc.

22.4 Rules and Regulations

- i) Contractor shall observe in addition to Codes specified in respective specification, all national and local laws, ordinances, rules and regulations and requirements pertaining to the work and shall be responsible for extra costs arising from violations of the same.

22.5 Procedures

- i) Various procedures and method statements to be adopted by Contractor during the construction as required as per the respective specifications shall be submitted to The Office of the Divisional Soil & Water Conservation, Simsanggre in due time for approval.

22.6 Security

- i) As the premises will be protected area, entry into the area shall be restricted and may be governed by issue of gate passes. The Contractor shall arrange to obtain through the Office of the Divisional Soil & Water Conservation, Simsanggre, well in advance, all necessary entry permits/gate passes for his staffs and labourers and entry and exit of his men and materials shall be subject to vigorous checking by the security staff. Only authorized person(s) can enter the premises for any works.
- ii) It shall be the responsibility of the contractor to safeguard all his materials/owned from theft, damage etc. For this purpose the contractor shall be allowed to keep his own security inside the premises

22.7 Coordination with other agencies

- i) Contractor shall be responsible for proper coordination with other agencies operating at the site of work so that work may be carried out concurrently, without any hindrance to others. The representative of the Employer shall resolve disputes, if any, in this regard, and his decision shall be final and binding on the Contractor.

22.8 Underground and overhead structures

i) The Contractor will familiarize himself with and obtain information and details from the Owner in respect of all existing structures, and utilities existing at the job site before commencing work. The Contractor shall execute the work in such a manner that the said structures, utilities, etc. are not disturbed or damaged, and shall indemnify and keep indemnified the Owner from and against any destruction thereof or damages thereto. It is the responsibility of the Contractor to take care to avoid unnecessary damages to the adjacent areas. He shall solely be held responsible if any damage occurs due to his/her negligence in this aspect.

22.9 Working hours

i) Depending upon the requirement, time schedule / drawing/ programme and the target set to complete the job in time, the works may also have to continue beyond normal working hours/night hours / holidays or during such periods without causing any inconvenience to the neighbors /others with due permission from concerning authorities, for which no extra claim shall be entertained. Without responsible representative of the contractor, no work shall be allowed inside the premises.

ii) Project Scheduling and Monitoring: The following schedules / documents / reports shall be prepared and submitted by the CONTRACTOR for review / approval at various stages of the contract.

iii) After placement of Work Order Upon placement of Work Order, Contractor has to furnish a detailed bar chart within 15 days of issue of Final Work Order

22.10 The contractor shall ensure that heavy vehicles carrying weight more than 9 tonne are not allowed to enter the campus

23. EXTENSION OF TIME:

23.1. If the work(s) be delayed by:-

- i) Force majeure, or
- ii) Abnormally bad weather, or
- iii) Serious loss or damage by fire, or
- iv) Civil commotion, local commotion of workmen, strike or lockout, affecting any of the trades employed on the work, or
- v) Delay on the part of other contractors or tradesmen engaged by the Government/Department, in executing work not forming part of the Contract, or
- viii) Any other cause which, in the absolute discretion of the authority is beyond the Contractor's control, then upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof, in writing, to the Office of the Divisional Soil & Water Conservation, Simsanggre but shall nevertheless pursue constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Office of the Divisional Soil & Water Conservation, Simsanggre to proceed with the works.

23.2. Request for the necessity of extension of time, to be eligible for consideration, shall be intimated by the Contractor in writings within 14 (fourteen) days of the happening of the event causing delay on the prescribed form. The Contractor may also, if practicable, indicate in such a request the period for which extension is desired.

23.3. In any case, the accepting competent authority may give a reasonable extension of time for completion of the work which shall be intimated to the contractor by the Office of the Divisional Soil

& Water Conservation, Simsanggre in writing within 30(thirty) days from the date of receipt of such request.

23.4. Formal request for extension of time for a specified period shall be submitted to the Office of the Divisional Soil & Water Conservation, Simsanggre at least 6(six) months before the expiry of the contract period in proper form. The request for extension of time shall be accompanied with justifiable reasons for the request.

23.5. Extension of time shall also be advisable in the case of temporary suspension of the work order in writing by the Office of the Divisional Soil & Water Conservation, Simsanggre.

24. SUB – LETTING OF CONTRACT:

The contract or any part thereof shall not be assigned, transferred, sublet (engagement of labour on a piece-work basis or of labour with materials not to be incorporated in the work, shall not be deemed to be sub-letting) or otherwise parts with or attempts to assign, transfer sublet or otherwise parts with the entire works or any portion thereof without the prior written approval of the competent Authority.

25. SETTING OUT OF WORK:

- 25.1. The contractor shall be responsible for the true and proper setting out of work. Also, shall be responsible for proper maintenance of all references/existing structures etc and other evidences existing in the field required in connection with the setting out of the work at the contractor's own cost till physical completion of all the items of the work or prior to that if agreed by the Office of the Divisional Soil & Water Conservation, Simsanggre.
- 25.2. All such references etc established by the contractor shall be subjected to check and approval of the Office of the Divisional Soil & Water Conservation, Simsanggre or his authorized representative at all times. Any variation notice in the work as a result of improper establishment or maintenance of these shall be at the risk and expense of the contractor.

26. INSPECTION OF WORK:

- 26.1. The contractor shall either himself supervise the execution of the work or the competent Site Engineer/Technical expertise/Supervisory staff as per the supporting document submitted by the contractor along with the Technical/Pre-qualification bid and as approved by the competent Authority. If the Contractor fails to comply, then the Office of the Divisional Soil & Water Conservation, Simsanggre, shall have full power to suspend the execution of the work until such date a Technical Expert is appointed subjected to the approval of the Office of the Divisional Soil & Water Conservation, Simsanggre and the contractor shall be held responsible for the delay so caused to the work.
- 26.2. The Office of the Divisional Soil & Water Conservation, Simsanggre or its representative shall have access at all times to the works which are to be entirely under his control. The Employer's representative shall intimate or confirm his instruction to the contractor in respect of the execution of work in a "*Work Site Order Book*" and the contractor or his authorized representative shall confirm receipt of such instruction by signing relevant entries in his book. The contractor shall allow inspection of the registers and other documents by the authorized representative at any time.
- 26.3. One copy of the approved drawings furnished to the contractor, shall be kept by the contractor at the Site and the same shall be at all reasonable time available for inspections and for references by Office of the Divisional Soil & Water Conservation, Simsanggre .

- 26.4. All works shall be subjected to examining and approval by Office of the Divisional Soil & Water Conservation, Simsanggre, no work shall be covered up or put out of view prior to such approval and the contractor shall give due notice to Office of the Divisional Soil & Water Conservation, Simsanggre or his authorized representative without unreasonable delay, attend for the purpose of inspection of the works.
- 26.5. Any other extra work(s) which is/are not included in the contract of work and agreement, such work(s) shall not be executed without prior information and approval of the Director in writing.

27. MEASUREMENTS AND RECORDS:

- 27.1. The office of the Divisional Soil & Water Conservation Officer, Simsanggre shall ascertain and determined by measurement the quantum of work in accordance with the contract of agreement and as per specifications.
- 27.2. For measurement of any part of the work, the Office of the Divisional Soil & Water Conservation, Simsanggre or its representative shall intimate the contractor who shall forthwith attend or send his authorized representative to assist the authorized representative in taking measurement and shall furnish all particulars and details as required.
- 27.3. Should the contractor not attend, neglect or decline to send his authorized representative, then the measurement taken by the authorized representative or approved by him shall be considered as correct and accurate measurement of the work. Measurement taken jointly shall be with dated signature by both parties for each day of measurement. The quantum of work under additional items, if ordered and approved by the competent authority for execution shall be ascertained by measurement.

28. DISPUTE:

In case of any disputes, questions or differences etc. which may arise between the parties of the contract, it has to be brought to the notice of the Director of Soil & Water Conservation, Meghalaya, Shillong whose decision shall be final, conclusive and binding to the contractor. Any further dispute, beyond this shall be settled through arbitration, a sole arbitrator to be appointed by the Secretary to the Govt Of Meghalaya, Soil & Water Conservation Department and the arbitration proceeding shall be in accordance with the Arbitration & Conciliation Act 1996

29. FINAL CERTIFICATE:

- 29.1. Within 10(ten) days after the work is completed, the contractor shall intimate of such completion to the Office of the Divisional Soil & Water Conservation, Simsanggre and subsequently within 30(thirty) days of receipt of such notice, the authorized representative shall inspect the work and if there is no defect in the executed work, shall furnish the contractor a Completion Certificate indicating the date of completion. If, However, there are defects in the work which in the opinion of the Office of the Divisional Soil & Water Conservation, Simsanggre do not need re-construction and can be rectified, then a Certificate may be issued indicating –
- (a). the date of completion
 - (b). defects to be rectified by the contractor as may require for rectification of defects.
- 29.2 No Certificate of completion shall be issued nor shall the work be considered as completed till the Site is finally cleared as provided for in *clause No.31* of this document, except for such materials and equipments which may be required for rectification of defects.

30. FINAL CLEARANCE OF SITE:

On completion of the work, the contractor shall clear and remove from the premises on which the work shall be executed all scaffolding, surplus materials, rubbish and all huts and sanitary arrangements required for his/ their work people on the site in connection with the execution of the works as shall have been erected or constructed by the contractor(s) and cleaned off the dirt from all wood work, doors, windows, walls, floor or other parts of the building, in, upon, or about which the work is to be executed or of which he may have had possession for the purpose of the execution thereof. If the contractor shall fail to comply with the requirements of this Clause as to removal of scaffolding, surplus materials and rubbish and all huts and sanitary arrangements as aforesaid and cleaning off dirt on or before the date fixed for the completion of work, the the Divisional Soil & Water Conservation, Simsanggre may at the expense of the contractor remove such scaffolding, surplus materials and rubbish etc., and dispose of the same as he thinks fit and clean off such dirt as aforesaid, and the contractor shall have no claim in respect of scaffolding or surplus materials as aforesaid except for any sum actually realized by the sale thereof.

31 DEFECT LIABILITY:

- 31.1 The contractor shall be responsible to make good and remedied, at his own expenses with in such a period as may be stipulated by the Office of the Divisional Soil & Water Conservation, Simsanggre, any defect which may develop or may be noticed before the expiry of a period of 12(twelve) months herein after referred to as the *Defect Liability Period* from the certificate of completion and intimation in writing of which shall be sent to the contractor in person or by registered post.
- 31.2 In the event whereby the contractor fails to rectify the defect or damage within the stipulated period as notified by the Office of the Divisional Soil & Water Conservation, Simsanggre in his aforesaid notice, then the Office of the Divisional Soil & Water Conservation, Simsanggre may rectify or remove or re-execute the work and replace with other materials/articles complained of, as the case may be by other means at the risk and expenses of the contractor.

32 CANCELLATION OF CONTRACT IN FULL OR IN PART:

- 32.1 If the contractor:
- a) fails to complete the works or items of work with individual dates of completion, on or before the date(s) of completion, and does not complete them within the period specified in a notice given in writing, issued by the Office of the Divisional Soil & Water Conservation, Simsanggre or
 - b) commits default to complying with any of the terms and conditions of the contract and does not rectify it or take effective steps to remedy it within 7 days after a notice in writing is served to him the Office of the Divisional Soil & Water Conservation, Simsanggre; or:
 - c) If contractor at any time makes default in proceeding with the works or any part of the work with due diligence and continues to do so after a notice in writing of 7 days from the Office of the Divisional Soil & Water Conservation, Simsanggre

In such cases, the Divisional Soil & Water Conservation, Simsanggre, without prejudice to any other right or remedy which may have occurred or shall occur thereafter by written notice cancel the contract in whole or in part.

1. The competent/Accepting Authority shall on such cancellation have powers to:
 - a. take possession of the site and any materials, constructional plants, implements, stores, etc, there-on and
 - b. carry out the incomplete work by any means at the risk and expenses of the contractor.

2. On cancellation of the contract in full or in part, the Divisional Soil & Water Conservation, Simsanggre shall determine what amount if any, is recoverable from the contractor for the completion of the entire work and for the losses or damages suffered by the Department. In determining the amount, credit shall be given to the contractor for the quantum/value of the work executed by him up to the time of cancellation, the value of contractor's materials taken over and in-corporate in the work and use of machinery belonging to the contractor.

33. LABOUR REGULATION:

- 33.1 The contractor shall employ skilled and experienced labourers in sufficient numbers to maintain the required rate of progress and quality to ensure workmanship or the degree specified in the contract and to the satisfaction of the Divisional Soil & Water Conservation, Simsanggre. The contractor shall not employ in connection with the work any person(s) who is below 14(fourteen) years of age. The contractor shall also abide by the provisions of the *Child Labour (Prohibition and Regulation) Act, 1986*. Failure to fulfill this requirement shall attract the penal provisions of this contract arising out of the resultant non-execution of the work.
- 33.2 The contractor shall furnish to the office of Divisional Soil & Water Conservation, Simsanggre fortnightly the distribution return of the number and description by the trades of work in which people are employed on the work.
- 33.3 The contractor shall not employ labour or staff of doubtful integrity of the State. If anti-State or anti-social elements are employed by the contractor, the contract agreement will be cancelled and no claim whatsoever will be entertained for any losses or damages.
- 33.4 For the purpose of all labour laws, the contractor shall be deemed as "Employer" in respect of the labourers employed by him for the contracted work. The department shall not take any liabilities whatsoever in this respect.
- 33.5 The contractor shall pay to the labourers employed by him adequate wages and shall be as per the rules and regulations framed by the Department/Government from time to time. The register of workmen and as register of wage-cum-muster roll shall be maintained and kept at the work Site.
- 33.6 The contractor shall see that sufficient numbers of technically qualified staffs are always at the site of the work during working hours, personally checking all the items of the work and paying extra attention to the specification and quality of work. For this purpose the bidder(s)/contractor should mention their own technical qualification/qualified technical supervisory staff with experienced during submitting the tender as credentials.

34 MATERIAL SOURCES:

- 34.1 Quarry for stones, sand, earth etc has to be ascertained from the site and approved by the Office of the Divisional Soil & Water Conservation, Simsanggre
- 34.2 The bidder /contractor shall make their own independent investigations as to the availability as well as suitability of the various materials required for the construction subjected to the approval of the Office of the Divisional Soil & Water Conservation, Simsanggre
- 34.3 No claim whatsoever will be admissible for any extra leads etc of materials conforming to the specifications shall be brought from all leads.
- 34.4 Payment of Forest Royalty on the forest products such as stone, sand, earth etc, will be recovered from the contractor's running bill. The rates of royalty shall be as per the prevailing rates of the State. However, recovery of the Forest Royalty will be exempted from those contractors who can furnish evidence that they have already paid the royalty at the time of purchase from the dealers/quarry owners and on such proof, no deduction will be made.

35 SPECIFICATIONS OF THE CONSTRUCTION WORK

35.1 The contractor shall execute the whole and every part of the work in the most substantial and workman like manner both as regards to materials and otherwise in every respect strictly in-accordance with the specifications. The contractor shall also conform exactly, fully and faithfully to the design, drawings and instructions(in writing) in respect of the work signed by the Director of Soil & Water Conservation, Meghalaya, Shillong and 1(one) copy of the detail drawing together with specifications, and instructions shall be furnished free of charge to the contractor included in the standard specifications of Meghalaya Public Works Department or in any Bureau of Indian Standard or any other, published standard or code or, Schedule of Rates or any other printed publication referred to elsewhere in the contract.

The contract includes:-

- Foundation works
- RCC works
- Masonry Works
- Wood work
- Plastering
- Flooring
- Roofing
- Painting Works
- Site Development
- Water Supply (Including sanitary installation)
- Drainage
- Doors and Windows fittings
- Electrical Installation
- Any other works with specific to the site conditions

As per the approved drawing

As per the approved drawing

35.2 The contractor shall comply with the provisions of the contract and with care and diligence execute and maintain the works and provide all labour and materials, tools and plants including for measurements and supervision of all works, structural plans and other things of temporary or permanent nature required for such execution and maintenance in so far as the necessity for providing these, is specified or is reasonably inferred from the contract. The Contractor shall take full responsibility for adequacy, suitability and safety of all the works and methods of construction.

36. PAYMENT TERMS AND CONDITIONS

- i) No Advance or Mobilization Payment will be paid to the Contractor
- ii) Contractor can opt for payment of Maximum of Four (4) bills which includes the Final Bill


 Director of Soil & Water Conservation
 Meghalaya, Shillong

ANNEXURE-A (i)**CERTIFICATE**

This is to certify that I/We have read the Terms and conditions of the Detailed Bid Notice issued by the Directorate of Soil & Water Conservation vide _____ dated _____ and that I/We have quoted my/our rates taking into consideration the recovery rate of royalty on Forest product, including all relevant Taxes as applicable in the State of Meghalaya.

Witness:-

Signature:-

Address:-

Date:

Signature of Contractor/firm

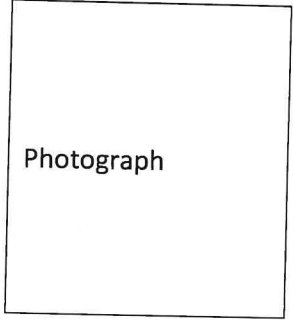
Name in block letter

Registration No. valid up to

Labour License No valid up to

Trading License No valid up to

Complete Postal Address

ANNEXURE-A (ii)**INFORMATION REGARDING CURRENT LITIGATION, DEBARRING/EXPELLING OF BIDDER OR ABANDONMENT OF WORK BY THE BIDDER.**


Photograph

1. a) Does the Applicant or its constituent partners have a consistent history of litigation awarded against him?
Yes/No
b) If Yes, give details:
2. a) Has the applicant been debarred/expelled by any agency in India during the last 5(five) years, expecting on account of reasons other than non-performance?
Yes/No
b) If Yes, give details:
3. a) Has the applicant during the last 5(five) years abandon any contract work in India?
Yes/No
b) If Yes, give details:
4. a) Has the applicant been declared bankrupt during the last 5(five) years?
Yes/No
b) If Yes, give details, including present status:

Note:-If any information in this schedule is found to be in – correct or concealed, pre-qualification bid will be summarily rejected.

Signature of Contractor/firm

Name in block letter:

Complete Postal Address:

GENERAL INFORMATION:

All individual firms and contractor applying for pre-qualification are requested to complete the information in this form. The nationality information should be provided for all owners of applicants who are partnership or individually owned firms.

1. Name of contractor/Firm _____
2. Head office address: - _____
3. Telephone : - _____
4. Fax:- _____
5. Place of Registration : - _____
6. Year of Registration : - _____
7. Registration Number : - _____
8. Organization under whom the applicant is registered : -

9. Electrical License Number :- _____ valid up to _____
10. Labour License Number ; - _____ valid up to _____

Note:- (i) *Enclose attested copy of Registration certificate.*
 (ii) *Enclose attested copy of photograph of the applicant.*
 (iii) *Enclose attested copy of Electrical License and Labour License.*

Signature of Contractor/firm

Name in block letter:

Complete Postal Address:

ANNEXURE-A (iv)

STRUCTURE AND ORGANIZATION

1. The applicant is :-
 - (a) An individual
 - (b) A proprietary firm
 - (c) A firm in partnership
 - (d) A limited Company or Corporation
 - (e) A group of firms/Joint Ventures

(Give complete information in respect of each partner)
2. Attach the Organization chart indicating the structure of organization, including the name of the Director and position of other members.
3. Number of years of experience
 - (a) as a Prime contractor (contractor shouldering major responsibility)
 - (i) in own State _____
 - (ii) in other States _____
(Specify State)
4. For how many years has your organization been in business of similar work? _____
5. Has any work been withdrawn? Yes/No
(If yes, give details and reasons thereof)

6. has any work been abandon and left incomplete? Yes/No
(If so, give name of the project and reasons for not completing the work) _____
7. Have you ever sublet any work at any time? Yes/No
(If yes, specify name of work and extent of Sub-letting) _____

Note: - Enclose a certified copy of your constitution/Articles of Association.

Signature of Contractor/firm

Name in block letter:

Complete Postal Address:

GENERAL EXPERIENCE

ANNEXURE-A (v)

Name of the applicant:- _____

All applicants, individual/firms and all partners of a joint venture are requested to complete the application of this form. The information supplied should be Annual turnover of the applicant for each number of a joint venture in terms of accounts billed to clients for each year for work in progress or completed.

Use a separate sheet for each partner for a joint venture.

ANNUAL TURNOVER (CONSTRUCTION WORKS ONLY)			
Sl.No.	Year	Completed works (₹ In lakhs)	Works in progress (₹ In lakhs)
1	2023 – 2024		
2	2024 – 2025		
3	2025 – 2026		

Note :- *Supporting documents, such as audited reports, balance sheets, Work Account Statement, In – come Tax returns, certificates from Chartered Accountant/Competent Authority should be enclosed to substantiate the aforesaid information.*

Signature of Contractor/firm

Name in block letter:

Complete Postal Address:

ANNEXUREA(vi)

DETAILS OF EXPERIENCE IN CONSTRUCTION OF CIVIL WORKS (DETAILS OF WORK DURING THE LAST 3(THREE)FINANCIAL YEARS)							
Sl. No.	Name of Work	Name of Employer and address	Value of work (' In lakhs	Time of completion As per agreement	Date of contract award	Actual date of completion	Reasons for delay, if any
1	2	3	4	5	6	7	8

Countersigned by

Signature _____
Designation _____

Signature of Contractor/firm

Name in block letter _____
Complete Postal Address _____

Countersigned by

ANNEXURE A (viii)**BANK CERTIFICATE**

(Refer to Appendix – I (f))

This is to certify that Shri/Smt./M/s _____

_____ is a reputed contractor/firm with adequate financial standing.

If the contract for the work, namely "Construction of Office Building of Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills" is awarded to the above contractor/firm, we shall be able to provide overdraft/credit facilities to the extent of

_____ (Rupees _____) only

to meet his/her/their working capital requirement for the execution of the above-mentioned work.

Signature of Bank Authority
Name of the Bank

Designation _____

Complete Address _____

* *(v) Tick whichever is applicable.

ANNEXURE A(ix)

The following list is the complete description of plant and equipment I/we propose to use in the execution of this contract. Such plant and equipment will be made available for inspection prior to the award of contract. The plant and equipment shall be moved to the project site upon direction from the Owner and shall not be removed from the site until completion of the contract without written approval from the Owner.

LIST OF KEY PLANTS AND MACHINERIES TO BE DEPLOYED ON CONTRACT WORK.

(Refer to Appendix –I(c))

Sl. No.	Description of unit such as make, model, year and serial #.	Capacity such as size and horsepower rating	Auxiliary and/or special equipment, such as power take-off and power control units.	Condition	Present Location

Signature of Contractor/firm

Name in block :-

Registration No

GST Details

Labour License No.

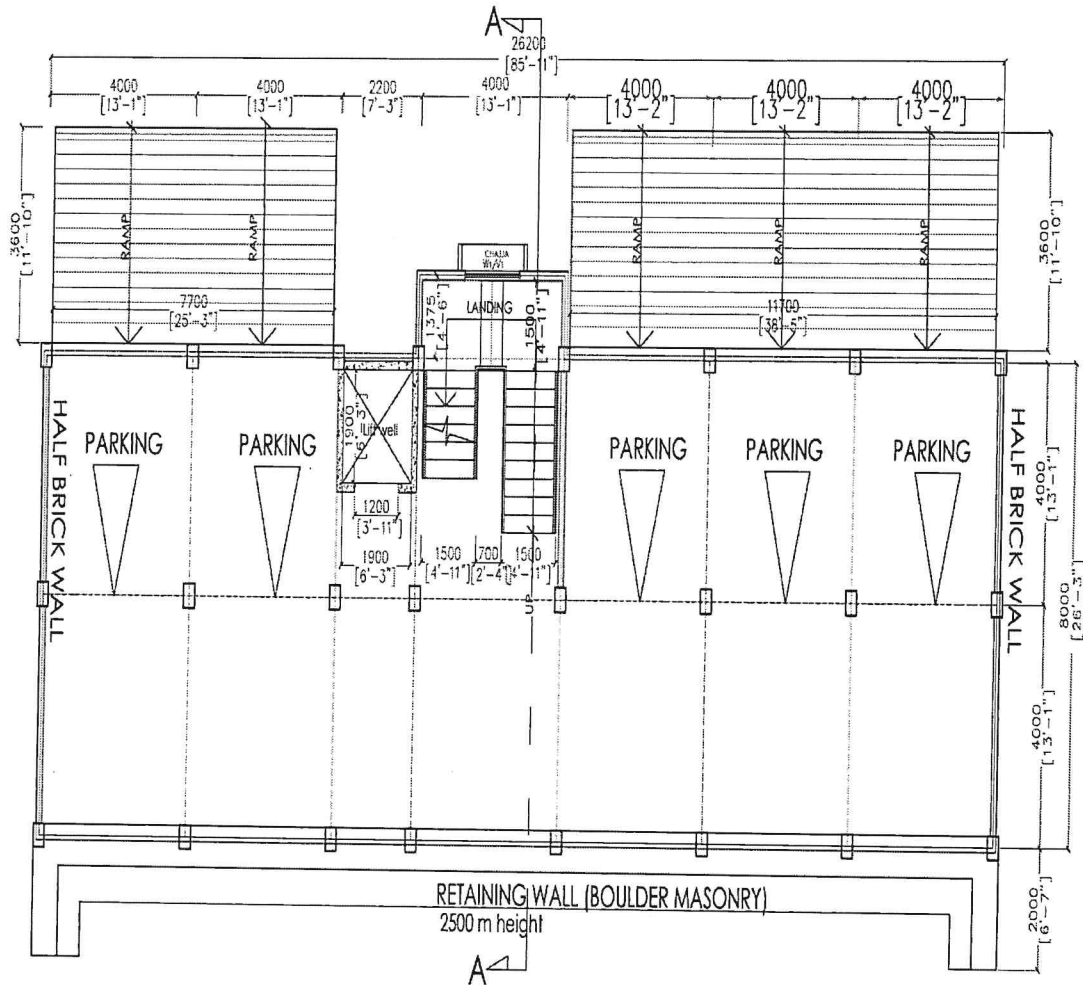
valid up to

Trading License No :

valid up to

Complete Postal Address:

1 Construction Tender A DRAWING



BASEMENT FLOOR PLAN

Area: 215.10 Sq m.



Scale: 1:100

Specification:	Note:	Schedule for Doors, Windows and Ventilators	Project:	App. By:	Sign:	Date:	Title:	Drawn By:
1. Foundation: Type R.C.C. 1:1.5:2 spread isolated footing depth upto 1.50 m below ground level	All dimensions are in millimeters dimensions are not to be read only	Type Width Height sill Height Remark	New Office Building at Simsanggre for S& WC Division, East Garo hills	Architecture			Floor Plans	Sheet No.
2. Plinth Wall: 250 mm brick masonry with 1:3 cement mortar		D1 1200 2000 — wooden paneled	Client	Civil Structure			SCALE: 1:100	02
3. Super structure: R.C.C. frame structure		D2 750 2000 — wooden paneled	SOIL CONSERVATION	Plumbing			DATE: —	
4. Walls: Both internal and external partition walls 12.50 cm thick of first class brick in 1:3 cement mortar and 12 mm thick cement plastering in 1:2 in internal walls.		W 1000 1400 600 steel casement	CONSULTANT:	Sanitation			Drawn By: —	
5. Doors/Ventilators: Paneled doors of local wood and glass windows		W1 1500 1400 600 steel casement	APR CORPORATION PVT. LTD.	Mechanical			Designed By: —	
6. Roofing: 65 mm cement concrete in prop. 1:3:6		W2 450 600 1200 steel casement	Halgam Chariali, Guwahati - 781035	Electrical			CHECKED BY: —	
7. Roofing: Tubular truss with CGI Sheet.		V 1000 500 2150 steel casement	Email: find.apr.korea@gmail.com	Instrument				
8. Finishing: Internal wall with washable distemper paint External wall with weather shield paint		V1 1500 500 2150 steel casement	Client's signature:					
		V2 1200 500 2150 steel casement						

Area:- 319.90 Sq m.
Scale:- 1:100

Specification:-	Note:-	Schedule for Doors, Windows and Ventilators					Project:-	App. By	Sign	Date	Title:-	Sheet No.	Drawn By:-
1. Foundation- Type & C.C. 1:1.5:3 spread isolated footing depth upto 1.50 m below ground level	All dimensions are in millimeter dimensions are not to be ready only	Type	Width	Height	sill Height	Remark	New Office Building at Simsanggre for S& W/C Division, East Garo hills	Architecture			Floor Plans		
2. Plinth Wall- 230 mm brick masonry with 1:4 cement mortar		D1	1200	2000	—	wooden paneled	Client	Civil Structure			SCALE:- 1:100	DATE:-	DRG NO.
3. Super structure- R.C.C. frame structure		D2	930	2000	—	wooden paneled	SOIL CONSERVATION						
4. walls- both internal and external partition walls 12.50 cm thk. of first class brick in 1:4 cement mortar and 12mm thk. cement plastering in 1:2 in internal walls.		D2	750	2000	—	wooden paneled	CONSULTANT:	Plumbing Sanitation			Drawn By:-		
5. Doors/Ventilators- Paneled doors of local wood and glaze windows		W1	1000	1400	600	steel casement	 APS CORPORATIONS PVT. LTD. Hanganon Chariali, Guraibari - 781038 Email:- findaps.here@gmail.com	Mechanical			Designed BY:-	04	
6. Flooring- 65mm cement concrete in prop. 1:3:6		W2	450	800	1200	steel casement	Client's signature:-				CHECKED BY:-		
7. Roofing- Tuber truss with CGI Sheet.		V	1000	500	2150	steel casement		Electrical					
8. Finishing- Internal wall with washable distemper paint External wall with weather shield paint		V1	1500	500	2150	steel casement		Instrument					
	Total = 1,156.80 Sqm	V2	1200	500	2150	steel casement							

Area:- 333.90 Sq m.
Scale:- 1:100

Specification:-		Note:-	Schedule for Doors, Windows and ventilators					Project:-	App. By	Sign	Date	Title:-	Sheet No.	Deal By:-	
1. Foundation:- Type R.C.C. I.I.S.3 spread isolated footing depth upto 1.50 m below ground level		All dimensions are in millimeters dimensions are not to be read only	Type	Width	Height	sill Height	Remark	New Office Building at Simsonggre for S& WC Division, East Gara hills	Architecture			Floor Plans			
2. Plinth Wall:- 250 mm brick masonry with 1:8 cement mortar			D	1200	2000	---	wooden paneled	Client SOIL CONSERVATION	Civil Structure	SCALE:- 1:100		DATE:-	DRC NO.		
3. Super structural:- R.C.C. frame structure			D1	900	2000	---	wooden paneled								
4 walls:- Both internal and external partition walls 12.50 cm thk. of first dist brick n 1:8 cement mortar and 12 mm thk. cement plastering in 12m internal walls.		Basement floor :- 215.10 Sq m Ground floor :- 333.90 Sq m First floor :- 319.90 Sq m Second floor :- 287.90 Sq m Total :- 1,156.80 Sq m	D2	750	2000	---	wooden paneled	CONSULTANT:	Plumbing Sanitation			Drawn By:-		03	
5 doors/ventilators:- Paneled doors of local wood and glaze windows			W	1000	1400	600	steel casement	AS ALUMINUM SYSTEMS INDIA PRIVATE LTD Halgawa Charali, Guwahati - 781038 Email:- find.apcshere@gmail.com	Mechanical			Designed BY:-			
6 Roofs:- 65 mm cement concrete in prop. 1:3:6			W1	1500	1400	600	steel casement								
7 Roofing:- Tubular truss with CGI Sheet.		W2	450	600	1200	steel casement									
8 Finishing:- Internal wall with washable d temper paint External wall with weather shield paint		V	1000	500	2150	steel casement		Client's signature:-	Electrical			CHECKED BY:-			
		V1	1500	500	2150	steel casement									
		V2	1200	500	2150	steel casement			Instrument						

Appendix-B(I)**Financial Bid**

I am/We are agreeable to execute the work for "Construction of Office Building of Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills" as per the Departmental designs and drawings and as per the rate quoted below:-

Sl. No.	(Sub - head of work)	Value of work (Rs.)	Schedule of rates	Rate quoted In figure AT PAR/ABOVE the SOR. (Rs)	Rate quoted in words
1	2	3	4	5	6
A	Construction of Office Building of Simsanggre Soil & Water Conservation Division, Williamnagar, East Garo Hills	2,62,23,000/-	PWD, SOR (Buildings) for 2021-22		
B	Construction of Retaining Wall	14,93,500/-			
	Grand Total	₹ 2,77,16,500/			
	(Rupees Two Crore Seventy Seven Lakhs Sixteen Thousand Five Hundred) only.				

Quoted Rate in Rupees

Signature of Contractor/firm

Name in block letter:-

Registration No:-